The Annual Quality Assurance Report (AQAR)

2015-2016

Rayat Shikshan Sanstha's,

Arts And Commerce College, Pusegaon,

Tal. - Khatav Dist. - Satara Pin- 415502
Maharashtra
The Annual Quality Assurance Report (AQAR) of the IQAC
2015-2016

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Arts and Commerce College, Pusegaon

1.2 Address Line 1

> A/P.- Pusegaon Tal.- Khatav Dist.- Satara Pin- 415502 State - Maharashtra

Address Line 2

> A/P.- Pusegaon, Tal-Khatav,
> Dist. – Satara 415 502

City/Town

> Pusegaon

State

> Maharashtra

Pin Code

> 415 502

Institution e-mail address

> accp_puse@yahoo.in

> 02375-260637

Contact Nos.

Name of the Head of the Institution:

Prin. Dr. S.M. Kamble

Tel. No. with STD Code:

02375-260637

Mobile:

9890706292

Name of the IQAC Co-ordinator:

Asst. Prof. Smt. N.A. Bagwan

Mobile:

9881999275

IQAC e-mail address:

accp_puse@yahoo.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN 12736

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/61/RAR/35 dated 15th, Sept., 2012

1.5 Website address:

www.erayat.org/accp

Web-link of the AQAR:

www.erayat.org/accp

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	67.35	2004	2009
2	2nd Cycle	B	2.29	2012	2017

3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

<div style="border:1px solid">20/6/2004</div>

1.8 AQAR for the year *(for example 2010-11)*

<div style="border:1px solid">2015-2016</div>

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

 i. AQAR 2012-13 submitted 28/09/2013   (DD/MM/YYYY)

 ii. AQAR 2013-14 submitted 30/09/2014   (DD/MM/YYYY)

 iii. AQAR 2014-15 submitted 30/09/2015   (DD/MM/YYYY)

 iv. AQAR 2015-16 submitted 30 /09/2016   (DD/MM/YYYY)

1.10 Institutional Status

 University   State [√] Central [ ] Deemed [ ] Private [ ]

 Affiliated College   Yes [√] No [ ]

 Constituent College Yes [ ] No [√]

 Autonomous college of UGC Yes [ ] No [√]

 Regulatory Agency approved Institution Yes [√] No [ ]

 (eg. AICTE, BCI, MCI, PCI, NCI)

 Type of Institution Co-education [√] Men [ ] Women [ ]

      Urban [ ] Rural [√] Tribal [ ]

 Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

   Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts ☑ Science ☐ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | .- |

1.12 Name of the Affiliating University *(for the Colleges)* | Shivaji University, Kolhapur |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | -- |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | 03 |

2. IQAC Composition and Activities

2.1 No. of Teachers | 05 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | 01 |

2.4 No. of Management representatives | 01 |

| 01 |

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
       community representatives | 01 |

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | 01 |

2.9 Total No. of members | 12 |

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. | 06 | Faculty | 04 |

        Non-Teaching Staff Students | 01 | Alumni | 01 | Others | - |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

        If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. | 01 | International | - | National | - | State | - | Institution Level | 01 |

    (ii) Themes | Third Cycle of Accreditation |

2.14 Significant Activities and contributions made by IQAC

1. Encouraged faculty members to generate resource by way of submitting research projects.

2. Ten workshops were organized under Lead College Scheme.

3 Students were encouraged to involve in NSS, Sports, other co-curricular and social activities.

4. The feedback forms of the students have actively been reviewed and recommendations have been informed to the management.

5. The College has organized pre-placement training program for the students.

6. The college has been providing quality education to all, irrespective of caste, creed and religion, economic status or physical health

7. Research culture has been imbibed among the students

8.Develop reading habit .

9.Bring environmental awareness in faculty and students.

10.Students are encouraged to organize seminars.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action-

1) To prepare Academic Calendar.
2) To make the efforts for beautification of campus.
3) To enrich Library and   Language Laboratory.
4) To motivate the teachers for educational activities.
5) To encourage the students for building their overall personality.
6) To prepare the proposal for generating grants from funding agency.
7) To encourage the various departments to organize lectures of immanent scholars.
8) To complete the construction of Ladies Hostel.
9) To submit the proposals of P.G. courses.
10) To motivate the faculty to participate in seminars, conferences and workshops.
11) To motivate the faculty to register for M. Phil. and Ph. D.
12) To motivate students to participate and present papers in seminars and conferences.

Outcome-

- ➢ Academic Calendar for the year 2015-16 was prepared and implemented.
- ➢ The college organized Birth and Death Anniversaries of Eminent personalities.

- Construction of Ladies Hostel (G +2) was completed.
- Competitive Exam Guidance Centre was run successfully.
- Proposal for P.G Course and State and National Level Seminar Proposals were submitted to Shivaji University, Kolhapur.
- Minor Research Proposals were sent to Shivaji University, Kolhapur.
- Faculty members were motivated to participate in syllabus–revised workshops and forward the suggestions to B.O.S of respective subjects.
- Inspired faculty members to participate and present papers at National and International level conferences.
- Some of the Faculty members published papers in National & International Journals.
- Students participated and presented papers in National Level Seminars.
- The college organized workshops under Lead College Scheme.
- Campus interviews under the placement cell were conducted.
- The college motivated girls to stay in the college hostel for MPSC, UPSC study.
- Wall-paper exhibitions on eminent personalities' birth anniversaries like Abdul Kalam, Rabindranath Tagore, Karmaveer Bhaurao Patil and others were organized.
- The college motivated students to participate in Dist. level Youth Festival and cultural programs and Sevagiri Devasthan' Youth Festival

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

AQAR has been placed before the Management.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	03	-	-	
Others	01	02		
Total	06	02		

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	-
Annual	3

1.3 Feedback from stakeholders* Alumni $\boxed{√}$ Parents $\boxed{√}$ Employers $\boxed{√}$ Students $\boxed{√}$
   (On all aspects)

   Mode of feedback   : Online $\boxed{-}$ Manual $\boxed{√}$ Co-operating schools (for PEI) $\boxed{-}$

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of svllabus bv Universitv

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	11	04	-	-

2.2 No. of

03

permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	02	04	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-	06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	41	10
Presented	10	41	10
Resource Persons	-	04	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Teaching faculty and students are encouraged to use latest technology such as internet, modern teaching aids in teaching learning process.

2. Students are encouraged to conduct the classes from high schools in order to increase their confidence level, stage daring and fluency in English language.

3. Faculty members are provided with Computer,LAP Tops and LCD by the institution for more effective Teaching Learning process.

4. Presentation and Interactive sessions of students, Guest Lectures are organized.

5. Projects are given to the students to inculcate research culture among them.

6. The college has conducted elocution, quiz, essay competitions and group discussions.

2.7 Total No. of actual teaching days during this academic year

245

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Photocopy

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/ syllabus development

√		

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise
     Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	76	21	36	32	9.21	-
B.Com III	70	22.85	20	24.27	22.85	10

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC in its meeting with faculty members advices them to prepare Annual Teaching Plan at the beginning of each session, assign syllabus to the departmental teachers, prepare time schedule for unit tests & to conduct term review meetings. It also collects annual reports from the departments and assesses their performance and progress. IQAC also suggests the departments to organize seminars, increase the publication and organize educational tours & excursions. In this way IQAC monitors and evaluates the teaching & learning processes of the college.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	01
HRD programmes	-

Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	03	--	03
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages the teachers to undertake major/minor research projects sponsored by -UGC & BCUD and provide necessary facilities & assistance. IQAC encourages the teachers to present papers in international, national and state level seminars and conferences. It also encourages the teachers for book writing.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	03	
Outlay in Rs. Lakhs	65000/-	130000/-	195000/-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	10	16	10

3.5 Details on Impact factor of publications:

Range [-] Average [-] h-index [-] Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2015-16	UGC	195000/-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	195000/-	-

3.7 No. of books published i) With ISBN No. [-]   Chapters in Edited Books [02]

ii) Without ISBN No.   -

3.8 No. of University Departments receiving funds from

UGC-SAP -   CAS -   DST-FIST   -

DPE -   DBT Scheme/funds -

3.9 For colleges   Autonomy -   CPE -   DBT Star Scheme -

INSPIRE -   CE -   Any Other (specify) -

3.10 Revenue generated through consultancy   -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	10	-
Sponsoring agencies	-	UGC	-	University	-

3.12 No. of faculty served as experts, chairpersons or resource persons   4

3.13 No. of collaborations International - National - Any other -

3.14 No. of linkages created during this year   -

3.15 Total budget for research for current year in lakhs :

From Funding agency -   From Management of University/College -

Total   -

Type of Patent		Number
National	Applied	-

3.16 No. of patents received this year

International	Granted	-	
	Applied	-	
	Granted	-	
Commercialised	Applied	-	
	Granted	-	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	02	-	-

3.18 No. of faculty from the Institution
   who are Ph. D. Guides

01

   and students registered under them

01

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   01

3.21 No. of students Participated in NSS events:

University level   07   State level   05

National level   -   International level   -

3.22 No. of students participated in NCC events:

University level   -   State level   -

National level   -   International level   -

3.23 No. of Awards won in NSS:

University level   -   State level   -

National level   -   International level   -

3.24 No. of Awards won in NCC:

	University level	-	State level	-
	National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	10		
NCC	-	NSS	03	Any other	03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

 Faculty and administrative staff contribute to the down trodden society.

Exams are conducted on Gandhi Research Foundation,Jalgaon.

 Shri. Sevagiri Rathoutsav,Pusegaon and Shri. Sevagiri District level Youth Festival.

Provide special efforts for married students.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 Acres 38 R	-	-	3 Acres 38 R
Class rooms	12	-	-	
Laboratories	01 Lang. Lab		UGC Funded	01
Seminar Halls	01	-	-	-
No. of important equipments purchased	-	-	-	-

(≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	66820	-	-	-
Others				

4.2 Computerization of administration and library

Office administration and Library is partially computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7623	64	441	24	8064	88
Reference Books	2977	-	114	-	3091	-
e-Books	10	-	02	-	12	-
Journals	22	-	02	-	24	-
e-Journals	03	-	04	-	07	-
Digital Database	-	-	-	-	-	-
CD & Video	200	-	01	-	201	-
Others (specify)	1121	-	2480	-	3601	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	01 Lab PCs (30)	Yes	-	01	04	05	-
Added	01							
Total	41	30 PCs	Yes	-	01	04	05	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Spoken English course and Tally course for students.
> For staff training programs were conducted.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   17957/-

   ii) Campus Infrastructure and facilities   -18,000

   iii) Equipments   4164/-

   iv) Others   -

           Total :   22121/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has undertaken following measures:-
*Publication of prospectus containing information about the programme & provided courses.
* providing information on various facilities and resources available in the campus.
* Providing information on the admission procedure and code of conduct in the campus.
* Displaying statutory warnings board regarding anti-ragging, chewing tobacco and smoking in the campus.
* Making students aware of various schemes/scholarships/freeships and financial aid offered and distributed as per government guidelines.
*Assistance is provided to SC/ST,OBC and EBC candidates notifying details about freeship/ scholarship by displaying on notice boards.
* Free Book bank facility.

* Circulation of College Magazine **'Vedavati'** giving reports of such activities.
* Notices are displayed on display boards and notice boards.
*Circulation of notices among the classrooms.
* Gymkhana
* National Social Service
*Ragging Prohibition Cell
*Grievance Cell
* Placement Cell
*Entrepreneurship Cell
*Reading Room
*Guidance for slow and advance learners.

5.2 Efforts made by the institution for tracking the progression

*Committees for Result Analysis, Student Progression in cultural, sports and other extra-curricular activities conduct a variety of activities throughout the year.
*Annual Reports of all committees and departments are published in college magazine.
*Feedback from students helps the authorities to improve the performance and to march towards progression.
*In College-through continuous assessments, internal exams.
*Alumni association: annual meetings to discuss improvement of quality of education.
* Feedbacks collected.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
617	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%		No	%	
		Men			Women

Last Year	This Year

General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
441	49	01	174	02	667	456	32	-	161	02	617

Demand ratio : first come first serve   Dropout % meagre

(As per govt.norms)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> *A competitive examination guidance cell is functional in the college. We organize Guest Lectures and guidance sessions for different examinations. From this academic year, a Study Circle has been started. The study circle procured different reference books of general knowledge, Mathematics, English and Mental Ability for giving additional practice to students for preparation of competitive examination.
>
> *Students are given necessary guidance by the respective subject teachers for appearing in different competitive examinations as and when needed.
>
> * The institute provides competitive exam books and reading hall.

No. of students beneficiaries   107

5.5 No. of students qualified in these examinations

NET   01   SET/SLET   01   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   05   UPSC   --   Others   ---

5.6 Details of student counselling and career guidance

> * During admission process, faculty and admission committee help students in selecting multiple options available curriculum thereby helping the student to choose his/her subject.
> *Personal counselling is also being done by faculty .
> *Workshops, lectures are arranged to let students know about the employment opportunities available in the market.

No. of students benefitted   355

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	1) 16 2) 08	1)16 ----	

5.8 Details of gender sensitization programmers

*To make the gender sensitization programmers more effective, Anti-sexual Harassment Committee has been formed.

*The Cell organizes guest lecture, poster presentations for raising awareness among the students and staff.

* Lectures of experts on gender equality were organized.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level 67   National level --   International level --

No. of students participated in cultural events

State/ University level   24   National level --   International level --

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 01   National level   International level

01

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	19	27000
Financial support from government	603	395021
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | 01 | National level | -- | International level | -- |

Exhibition: State/ University level | - | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 03 |

5.13 Major grievances of students (if any) redressed:
_____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the College:

The Arts and commerce college Pusegaon wishes to be a pioneer among the rural, hilly and drought-prone area providing value based education and tapping latent potentials lying in the rural areas to generate human resource equipped with contemporary skills eventually needing for nation building.

 Mission of the College:

- To inculcate the value of education through self-help.

- To build-up character of students through value-based education.

- To contribute in the development of socio-economically backward area by helping the rural students to get quality education and to facilitate them with modern stream of courses.

- To bring about the overall progress of the students with purposeful approaches and skills.

- To create a fine band of capable citizens with great thrust for knowledge.

- To enable them to succeed in the various competitive examination i.e. MPSC, UPSC, etc.

- To develop their overall personality and character.

6.2 Does the Institution has a management Information System

Yes

Rayat Shikshan Sanstha, Satara

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Certificate Courses are introduced. Balwadi Sevika Training and English Translation and Communicative Proficiency for B.A. And Balwadi Sevika Training Course for B.Com. have been introduced.

6.3.2   Teaching and Learning

The coordinator of IQAC is invited to heads' meeting with the Principal for suggestion in the development of the institution. As the coordinator is in live contact with each department, teacher and student, he/she is able to analyze and understand the needs of institution, teachers and students.

6.3.3   Examination and Evaluation

1. Continuation evaluation by MCQs
2. Assignments and projects
3. Internal evolution process reset

6.3.4   Research and Development

1. Faculty and Students are sent to participate in Seminars and paper presentation

2. Proposals of Seminars ,Conferences and Workshops were submitted to the Funding agencies.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Library has adequate number of books.

Computers educational CDs, separate reading rooms for girls and boys are available.

6.3.6   Human Resource Management

All faculty members are involved in different activities.

6.3.7   Faculty and Staff recruitment

  Management recruits faculty and support staff.

6.3.8   Industry Interaction / Collaboration

10 Collaborations

6.3.9   Admission of Students

The college follows the rule of State Government and University for admission process.

6.4 Welfare schemes for

Teaching	√
Non teaching	√
Students	√

6.5 Total corpus fund generated   3000/-

6.6 Whether annual financial audit has been done   √ Yes   ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√		√	
Administrative	√		√	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes √   No ☐

For PG Programmes   Yes ☐   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Yes Workshops are conducted for faculty and administrative staff.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University organizes workshops.

6.11 Activities and support from the Alumni Association

Annual Meeting organised .Supports in cultural and sport events .Motivate students through lectures.

6.12 Activities and support from the Parent – Teacher Association

One Parent-Teachers' Meeting per Semester is conducted. Suggestions are incorporated by day to day suggestions

6.13 Development programmes for support staff

The college deputes support staff for Development Programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Green campus, Tree Plantation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations are introduced as given below---

1) College has been raising the corpus fund to support students of the college to present research papers at State and National Level Seminars and Conferences.

2) Water Management – "Jalyukta Shivar

Students of the college create awareness regarding Water Shed Management among the people of nearby drought prone villages.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic Calendar for the year 2015-16 was prepared and implemented.
- The college organized Birth and Death Anniversaries of Eminent personalities.
- Construction of Ladies Hostel (G +2) was completed.
- Competitive Exam Guidance Centre was run successfully.
- Proposal for P.G Course and State and National Level Seminar Proposals were submitted to Shivaji University, Kolhapur.
- Minor Research Proposals were sent to Shivaji University, Kolhapur.
- Faculty members were motivated to participate in syllabus–revised workshops and forward the suggestions to B.O.S of respective subjects.
- Inspired faculty members to participate and present papers at National and International level conferences.
- Some of the Faculty members published papers in National & International Journals.
- Faculty members were motivated to register for M. Phil. and Ph. D.
- Faculty members were inspired to attend Orientation and Refresher Programs.
- Motivate students to participate and present papers at seminars.
- The college organize workshops under Lead College Scheme.
- Campus interviews under the placement cell were conducted.
- The college motivated girls to stay in the college hostel for MPSC, UPSC study.
- Wall-paper exhibitions on eminent personalities' birth anniversaries like Abdul Kalam, Rabindranath Tagore, Karmaveer Bhaurao Patil and others were organized.
- The college motivated students to participate in Dist.level Youth Festival and cultural programs and Sevagiri Devasthan' Youth Festival

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1) College motivates the students of the college to present research papers at State and National Level Seminars and Conferences.

2) College inculcates an entrepreneurial skill among the students by organizing One Day Workshop and Trade Festival.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Tree plantation programme was organized.
Environmental awareness Programmes were organised

7.5 Whether environmental audit was conducted Yes √ No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis of the college has been done. *Please see Annexure*

8. **Plans of institution for next year**

Attached Please see *Annexure*

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Annexure - II

Best Practice – I

1) **Title of the Best Practice –**

   The college motivates the students of the college to present research papers at State and National Level Seminars and Conferences.

2) **Goal:-**

   The aim of this practice is to inculcate research culture among the students by preparing research papers and articles.

3) **The Context:-**

All faculty of the college take meticulous efforts to motivate and guide the students of their Departments for preparing the research papers and articles for National/ State Level Seminars and Conferences . For this the faculty inform the students about significance of research skills. Students are shown journals of impact facto with ISBN/ISSN number. This practice provides a platform for students to understand the concept of research and aspect.

4) **The Practice:-**

Each Department of college takes active participation of the students in the making of research paper. This practice provides the opportunities to students to share their knowledge and experience with other student participants. For this practice, students are taken to seminars and conferences to participate and present the research paper and to have interaction with others.

Students prepare their research paper under the guidance of respective faculty. Students' research papers are properly examined by the teacher. Research paper of the students are prepared in a way that to be considered as a good research paper.

5) **Evidence of Success:-**

The success is seen in the form of research papers which are written as well as presented in State and National Seminars by the students of college. These paper are prepared under the guidance of respective head and concerned faculty.

The awareness about research and writing research paper are created among the students through the presentation of paper at seminars and conferences. It also provides platform to students to understand research culture. Many students get motivation through this practice and they are actively participating and presenting research paper at seminars and conferences.

6) **Problems Encountered and Resources Required:-**

The Problems encountered are related to financial assistance to certain extend. The faculty provides financial support for this practice.

Annexure - III

Best Practice – II

1) **Title of the Best Practice:-**

Inculcating Entrepreneurial Skill

College inculcates an entrepreneurial skill among the students by organizing One Day Workshop and Trade Festival.

2) The Context:-

   After the interactions with the students, we noticed that majority of the students intend to get jobs instead of starting their own business after completion of education. As we are aware of great problem of unemployment in India, we planned to inculcate entrepreneurial skill among the students of the college by organizing One Day Workshop and Trade Festival for their better career.

3) The Goal:-

   The aim of this practice is to inculcate entrepreneurial skill among the students and motivate them to start their own business.

4) The Practice:-

   The college has taken initiative for inculcating entrepreneurial skill among the students. The college has organized "One Day Workshop on Entrepreneurial Skill" on 5th March 2016. The Resource persons guided students on said topic. In their address to students, they also mentioned the skills which entrepreneurs require and benefit of being an entrepreneur.

   The college has also organized a Trade Festival in college campus. The college has provided a platform for aspiring entrepreneurs by organizing "One Day Trade Festival" in college campus.

5) Evidence of Success:-

   Almost 60 students participated in The Trade Festival. They have installed fifteen stalls of different delicious food in the college campus. Through this practice they learned various requirements for business such as raising capital, purchasing material, preparations of food, finalizing the rates of the dish based on expenditure, etc.

Annexure – IV

SWOT ANALYSIS:

Strengths:

1. Infrastructure
2. NAAC Re-accreditation-'B' Grade with CGPA-2.29
3. More number of Female students
4. Tradition of Good Result
5. Qualified & Devoted Staff
6. Progressive Management
7. Running Certificate Courses

8. Rural College
9. Good addition in Library books
10. Healthy relations with society.
11. Research Culture imbibed (Ongoing Minor Research Project)
12. Placement Cell

Weaknesses:

1. Shortage of Funds
2. Lack of Educational Awareness in society.
3. Lack of Building
4. Need to increase the publication in International Journals
5 Need to submit major research project.
6. To have multipurpose hall.
5. Lack of Industrial area

Opportunities:

1**.** Enhancement of Quality Education among socially, economically & educationally weaker sections.
2. To take initiatives to establish linkages with research institutions and Industries.
3. Advanced education for girls.
4. To start Profession based courses.
5. To start PG Courses.
6.Fund raising is possible.
7.Possibility to achieve good CGPA.

Threats :

1.Changing trend; attitude towards professional courses.
2.Less interest of students in conventional courses.
3.Responses from economically weaker sections.
4.Low number of placements.

Annexure – V

Plans of the Institution for Next Year

Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon

Action Plan for the Year 2016-17

1.To prepare Academic Calendar.

2. To organize Birth and Death Anniversaries of Eminent personalities.

3. To run competitive exam guidance centre for girls.

4.To run Hindi P.G Course successfully.

5. To organize seminars.

6. To submit Minor Research Proposals.

7. To motivate faculty members to participate in syllabus –revised workshops   and forward the suggestions to B.O.S of respective subjects.

8. To inspire faculty members to participate and present papers at national and
    International level conferences.

9. To motivate faculty members to register for M.Phil and PhD.

10. To inspire faculty members to attend Orientation and Refresher Programs.

11. To motivate students to participate and present papers at seminars.

12. To organize workshops under Lead College Scheme.

13. To organize campus interviews under the placement cell.

14. To increase the number of short term courses.

15.To motivate girls to stay in the college hostel for MPSC, UPSC study.

16.To organize wall-paper exhibitions on eminent personalities like Abdul Kalam, Rabindranath Tagore, Karmaveer Bhaurao Patil and others.

17. To motivate students to participate in Dist.level Youth Festival and cultural
    programs.

18. To strengthen sports events and activities.

19. To inculcate reading habits in students.

20. Encourage faculty and student exchange program.

21. Increase and strengthen the collaborations.